

Applications

Conference Centers

Conference Centers are a group of conference rooms. They can be organized by cost center, geographically, or other criteria.

Conference Centers

[ROOMS](#)

Conference Centers are a group of conference rooms. They can be organized by cost center, geographically, or other criteria.

Name	Extension	Enabled	Description	
Conference Center	4001	True	Conference Center	<div><div>+</div><div>✕</div><div>+</div></div>

- To Access Conference Center goto Apps > Conference Center
- To view rooms click the **ROOMS** at the top right.

Note

For basic conferencing use Apps -> Conferences

Conference Center Options

Conference Center

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Name	<input type="text" value="Weekly Conference"/> ⓘ Enter the conference center name.
Extension	<input type="text" value="123555"/> Enter the conference center extension number.
Greeting	<div><div></div></div> Select the greeting that is played before joining the conference room.
PIN Length	<input type="text" value="4"/> Enter the minimum PIN length.
Enabled	<div><div>True</div>▼ Select whether to enable or disable the conference center.</div>
Description	<input type="text" value="Sector7 weekly conference."/>

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- **Name:** Name of the Conference Center.
- **Extension:** Extension of the Conference Center. (Be sure to not use an extension already in use)
- **Greeting:** Choose a greeting to play.
- **PIN Length:** Add a layer of security for entering the Conference Center.
- **Enabled:** Enable or disable the Conference Center.
- **Description:** A way to organize what the Conference Center is for.

Applications

Conference Center Rooms

Apps > Conference Center > Click **Rooms** at the top right. This will take you to the Conference Center Rooms. From here you can

- Create a Room
- Edit a Room

Conference Rooms

SEARCH

Name	Moderator	Participant	Record	Secure	Announce	Mute	Sounds	Count	Tools	Enabled	Description	<div><div></div><div></div><div></div></div>
Blue Team	2749	9513	False	True	True	False	False	0	View Sessions	True	Blue Team Sector7	<div><div></div><div></div><div></div></div>

Conference Center Rooms Settings

Applications

Conference Rooms

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Conference Name	<div>Weekly Conference</div>
Room Name	<div>Blue Team</div> <div>Enter a name for the conference room.</div>
Moderator	<div>2749</div> <div>Pin number for the moderators.</div>
Participant	<div>9513</div> <div>Pin number for the participants.</div>
Users	<div>admin</div> <div></div> <div><div></div><div>ADD</div></div> <div>Assign additional users as administrators of this conference room.</div>
Profile	<div>default</div> <div>Conference Profile is a collection of settings for the conference center.</div>
Record	<div>False</div>
Max Members	<div>0</div>
Schedule	<div>From</div> <div>To</div> <div>Set a start and stop date/time for this room.</div>
Wait for Moderator	<div>True</div>
Announce	<div>True</div>
Mute	<div>False</div>
Enabled	<div>True</div>
Sounds	<div>False</div>
Description	<div>Blue Team Sector7</div>

[SAVE](#)

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